



Transportation
Safety Board
of Canada

Bureau de la sécurité
des transports
du Canada

**ANNUAL REPORT TO PARLIAMENT
ON THE ADMINISTRATION OF
THE *PRIVACY ACT*
1 APRIL 2024 TO 31 MARCH 2025**



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Annual report to Parliament on the application of the *Privacy Act* 2024–25

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Transportation Safety Board of Canada at [tsb.gc.ca](https://www.tsb.gc.ca)

Le présent rapport est également disponible en français.



Transportation
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October 07, 2025

The Honourable Dominic LeBlanc, P.C., M.P.
Minister of Internal Trade
President of the King's Privy Council for Canada
Minister responsible for Canada–U.S. Trade, Intergovernmental Affairs and One Canadian
Economy
House of Commons
Ottawa, Ontario K1A 0A6

Dear Minister:

In accordance with section 72 of the *Privacy Act*, the Transportation Safety Board of Canada is pleased to submit to Parliament this report on its activities relating to the administration of the Act for the period 1 April 2024 to 31 March 2025.

Sincerely,

Original signed by
Yoan Marier
Chair

Canada

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1. Introduction

The Transportation Safety Board of Canada (TSB) is pleased to table in Parliament this report on its activities relating to the administration of the [Privacy Act](#) (PA) in keeping with section 72 of the Act. The report covers the period from 1 April 2024 to 31 March 2025.

The *Privacy Act* protects the privacy of individuals with respect to personal information about themselves held by government institutions such as the TSB, by defining the requirements for the collection, retention, disposition, use and disclosure of personal information. The Act provides individuals and their authorized representatives with a right to access, correct or add a notation to their information.

The [Canadian Transportation Accident Investigation and Safety Board Act](#) provides the legal framework that governs the TSB's activities. Our mandate is to advance transportation safety in the air, marine, pipeline and rail modes of transportation by:

- conducting independent investigations, including public inquiries when necessary, into selected transportation occurrences in order to make findings as to their causes and contributing factors;
- identifying safety deficiencies, as evidenced by transportation occurrences;
- making recommendations designed to eliminate or reduce any such safety deficiencies; and
- reporting publicly on our investigations and on the findings in relation thereto.

More information on the TSB is available at tsb.gc.ca.

The TSB fulfills its obligations regarding the administration of Access to Information and Privacy (ATIP) by following the principle that government information should be available to the public with only specific and limited exceptions, in keeping with established Government of Canada principles. Furthermore, the TSB treats personal information in compliance with the code of fair information practices expressed in the *Privacy Act*.

Both English and French versions of this report have been submitted and tabled to Parliament.

2. Organizational Structure

The Director General of the Corporate Services Branch holds the responsibilities of the ATIP Coordinator, and is also the Chief Information Officer (CIO), the Chief Privacy Officer (CPO), and the Open Government Coordinator (OGC).

The ATIP Office reports to the Director General of the Corporate Services Branch and includes one (1) intake officer, three (3) ATIP analysts and 1 (one) ATIP manager. Temporary help was provided by a consultant.

The ATIP Office ensures that the TSB meets the requirements under the *Access to Information Act* and the *Privacy Act* by:

- centrally administering both formal requests made pursuant to the Act and informal requests,
- providing functional advice and guidance to employees concerning the managing of information and protection of privacy under the TSB's control,
- conducting and responding to consultations with requesters, third parties, TSB employees, and representatives of the Offices of the Information and Privacy Commissioners,
- delivering ATIP training and awareness,
- conducting privacy impact assessments (PIAs),
- documenting and managing privacy breaches,
- communicating with the Treasury Board of Canada Secretariat and the offices of the information and privacy commissioners of Canada about policy and legislative requirements, complaints, and investigations.

The ATIP employees require considerable expertise in the processing of requests, and they are responsible for centrally reviewing and severing all records to uphold the integrity of TSB investigations while balancing the need to comply with the ATIA and Privacy Act. The analysts remain current with the investigation operations of the various transportation modes and their activities, and maintain good working relationships with the investigators and a multitude of stakeholders.

3. Designation Order

The head of the institution as defined in section 3 of the Act is the Chair of the TSB. The delegation of authority was updated in April 2024.

The Chair delegated under section 73 of the *Privacy Act*, full powers to the ATIP Coordinator and some powers to the ATIP Manager for the effective administration of the Act. These employees ensure that the TSB meets all its obligations fairly and consistently. A copy of the Delegation Order is attached at Appendix A.

4. Performance 2024–25

Privacy requests received by the TSB are mainly from Canadian airline pilots inquiring as to whether they are named in any occurrences reported to the TSB. The reason for this is that certain international airlines request this information as a pre-employment requirement. As well, some employees request access to their personal information.

Completed formal requests and their trends

The ATIP office received thirty-two (32) new requests under the *Privacy Act* in the 2024–25 reporting period and one (1) request was outstanding from the previous reporting period. In comparison, during the 2023–24 reporting period, the ATIP office received twenty-five (25) formal requests for personal information, compared to fourteen (14) formal requests in the 2022–23 reporting period, ten (10) in 2021–22, and twenty-two (22) in 2020–21.

Active formal requests

One (1) request was active at the end of the 2024–25 reporting period and was carried over to next fiscal year. The request was processed within the legislated timeline.

Complaints on formal requests

The Office of the Privacy Commissioner of Canada has not notified the TSB about any complaints on its files under the *Privacy Act*.

Extensions of formal requests

The ATIP Office has not extended any of the processed files under section 15 of the Act.

Consultations from other institutions on formal requests

The ATIP Office did not receive any consultations from other institutions on formal requests submitted under the *Privacy Act* in the 2024–25 reporting period.

Disposition of formal requests

Of the thirty-two (32) requests closed in 2024–25, the TSB fully disclosed records in three (3) cases (9.5%), disclosed records in part in three (3) cases (9.5%), records did not exist in twenty-five (25) cases (78%), and one (1) case (3%) was abandoned. Of the requests closed during the reporting period, the ATIP Office completed thirty-one (31) within 1 to 15 days and one (1) within 16 to 30 days.

During this period, the ATIP Office was involved in the search, processing, and review of one hundred and thirty-nine (139) pages of information and disclosed one hundred and thirty-nine (139) pages with some redacted portions under section 26, as personal information of other individuals. In 2023–24, the ATIP Office reviewed eighty-six (86) pages of information, and disclosed seventy-six (76). In 2022–23 eleven (11) pages were reviewed and all eleven (11) pages were released. In 2021–22, seven hundred eighty-four pages (784) were reviewed and two hundred ninety-two (292) pages were released. The variation in the number of pages reviewed between years is due to the different type of requests received and if requests are from employees requesting access to their personal information.

Other performance information

The ATIP Office makes every reasonable effort to process requests within the 30-day time limit as required by legislation. The ATIP Office succeeded in completing one hundred percent (100%) of the requests within the timelines required by law in 2024–25.

The TSB allows disclosing informally personal information to its employees without filing formal requests under the *Privacy Act*. The TSB Human Resources employees handle these requests as part of their duties. The TSB remains vigilant in meeting requirements under the *Privacy Act* to protect personal information under its control. This is achieved by ensuring that TSB Human Resources employees are cognizant of their responsibility to protect personal information they handle in the course of their duties and by respecting the code of fair information practice enshrined in the legislation.

5. Training and Awareness

The TSB has an orientation program in place for new employees, which includes training on ATIP awareness. The ATIP manager delivers comprehensive ATIP training sessions at the TSB that are mandatory for all staff. During the 2024–25 fiscal year, the ATIP manager updated the training on access to information and privacy at the TSB to add a new training module to reflect the current ATIP legislation and policy instruments. In addition, new TSB employees are required to take the course “Access to Information and Privacy Fundamentals” offered by the Canada School of Public Service (CSPS) as a prerequisite for the ATIP training session delivered by the ATIP manager.

Twenty-eight (28) people took the CSPS courses related to ATIP and the ATIP manager delivered three (3) training sessions on ATIP in the 2024–25. Two sessions, one in English and one in French, were for the new employees (17 participants) and one bilingual session was for branch employees (23 participants) tailored to their needs. In addition to this, the ATIP employees provided informal training and advice to TSB employees, as needed.

6. Policies, Guidelines, and Procedures

In the 2024–25, the TSB created a new internal web page dedicated to access to information and privacy. This new web page consolidates all of the ATIP related information needed by TSB employees including processes for handling requests, making a request for their own personal information, roles and responsibilities in requests for information, privacy at the TSB, training on ATIP and all related links to legislation, policy instruments, oversight Commissioners and other links.

The ATIP Office also created additional procedures related to privacy breaches, third-party consultations, employees’ personal information in ATIP files, ATIP repositories, publishing of the ATI summaries on Open Government, and the organization of records. These instruments guide the ATIP Office analysts in processing the files and ensures consistency.

7. Initiatives and Projects to Improve Privacy

During the 2024–25 reporting period, the TSB continued using and refining its new tracking system, ATIP Xpress (AX), previously adopted. All the 2024–25 ATIP requests were processed using the new tracking system.

Other initiatives to improve access to information include conducting a comprehensive review of guides and templates with input from internal stakeholders and the TSB Legal team.

8. Summary of Key Issues and Actions Taken on Complaints

No complaints were received by the Privacy Commissioner in 2024–25 related to the TSB's privacy requests.

9. Material Privacy Breaches

The TSB did not have any material privacy breaches during the 2024–25 reporting period.

10. Privacy Impact Assessments (PIA)

The TSB initiated a Privacy Impact Assessment (PIA) during the 2023–24 reporting period to update its original 2005 assessment. Advances in technology, changes to information management systems, and revised policy instruments prompted the need for this update. The revised PIA aims to identify and mitigate privacy risks associated with the TSB's investigation program.

11. Public interest disclosures

The TSB did not disclose any personal information in the public interest pursuant to paragraph 8(2)(m) of the *Privacy Act* during the 2024–25 reporting period.

12. Monitoring Compliance

The TSB monitors the access to information program through weekly bilateral meetings between the ATIP Coordinator and the ATIP Manager. During these meetings, the ATIP Manager regularly debriefs the ATIP Coordinator on the status of the outstanding requests, any issues related to ATIP, and also seeks the approval of the completed files. The ATIP Coordinator then debriefs the Chief Operating Officer on any significant issues. The ATIP Manager meets regularly with each ATIP analyst regarding the ongoing processing of requests.

The statistics required by the Treasury Board Secretariat are found at Appendices B and C.

Appendices

Appendix A – Designation order



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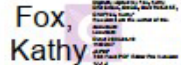
December 22nd, 2023

Designation Order – *Privacy Act* (amended)

The Chair of the Transportation Safety Board of Canada, pursuant to section 73 of the *Privacy Act*, hereby designates the persons holding the positions set out in the table below, or the persons occupying on an acting basis those positions, to exercise the specified powers and perform the related duties and functions of the Chair as the Head of a government institution under the *Privacy Act*.

This designation replaces the designation dated November 1st, 2019.

Positions	Sections of the <i>Privacy Act</i>
Chair	All sections
Director General, Corporate Services	All sections
Manager, ATIP	Extensions of time limits – Section 15 All sections for requests from Pilots



Fox, Kathy
Kathleen Fox
Chair

bst-tsb.gc.ca



Appendix B – Statistical Report on the Privacy Act



Transportation
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Statistical Report on the *Privacy Act*

Name of institution: Transportation Safety Board of Canada

Reporting period: 2024-04-01 to 2025-03-31

Section 1: Requests under the *Privacy Act*

1.1 Number of requests received

		Number of requests
Received during reporting period		32
Outstanding from previous reporting periods		1
• Outstanding from previous reporting period	1	
• Outstanding from more than one reporting period	0	
Total		33
Closed during reporting period		32
Carried over to next reporting period		1
• Carried over within legislated timeline	1	
• Carried over beyond legislated timeline	0	

1.2 Channels of requests

Source	Number of requests
Online	10
E-mail	21
Mail	1
In person	0
Phone	0
Fax	0
Total	32

Section 2: Informal requests

2.1 Number of informal requests

		Number of requests
Received during reporting period		0
Outstanding from previous reporting periods		0
• Outstanding from previous reporting period	0	
• Outstanding from more than one reporting period	0	
Total		0
Closed during reporting period		0
Carried over to next reporting period		0

2.2 Channels of informal requests

Source	Number of requests
Online	0
E-mail	0
Mail	0
In person	0
Phone	0
Fax	0
Total	0

2.3 Completion time of informal requests

Completion time							
1–15 days	16–30 days	31–60 days	61–120 days	121–180 days	181–365 days	More than 365 days	Total
0	0	0	0	0	0	0	0

2.4 Pages released informally

Fewer than 100 pages processed		101–500 pages processed		501–1000 pages processed		1001–5000 pages processed		More than 5000 pages processed	
Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed
0	0	0	0	0	0	0	0	0	0

Section 3: Requests closed during the reporting period

3.1 Disposition and completion time

Disposition of requests	Completion time							Total
	1–15 days	16–30 days	31–60 days	61–120 days	121–180 days	181–365 days	More than 365 days	
All disclosed	3	0	0	0	0	0	0	3
Disclosed in part	2	1	0	0	0	0	0	3
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
No records exist	25	0	0	0	0	0	0	25
Request abandoned	1	0	0	0	0	0	0	1
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	31	1	0	0	0	0	0	32

3.2 Exemptions

Section	Number of requests	Section	Number of requests	Section	Number of requests
18(2)	0	22(1)(a)(i)	0	23(a)	0
19(1)(a)	0	22(1)(a)(ii)	0	23(b)	0
19(1)(b)	0	22(1)(a)(iii)	0	24(a)	0
19(1)(c)	0	22(1)(b)	0	24(b)	0
19(1)(d)	0	22(1)(c)	0	25	0
19(1)(e)	0	22(2)	0	26	3
19(1)(f)	0	22.1	0	27	0
20	0	22.2	0	27.1	0
21	0	22.3	0	28	0
		22.4	0		

3.3 Exclusions

Section	Number of requests	Section	Number of requests	Section	Number of requests
69(1)(a)	0	70(1)	0	70(1)(d)	0
69(1)(b)	0	70(1)(a)	0	70(1)(e)	0
69.1	0	70(1)(b)	0	70(1)(f)	0
		70(1)(c)	0	70.1	0

3.4 Format of information released

Paper	Electronic				Other
	E-record	Data set	Video	Audio	
0	6	0	0	0	0

3.5 Complexity

3.5.1 Relevant pages processed and disclosed for paper or e-record formats

Number of pages processed	Number of pages disclosed	Number of requests
139	139	7

3.5.2 Relevant pages processed by request disposition for paper and e-record formats by size of requests

Disposition	Fewer than 100 pages processed		101–500 pages processed		501–1000 pages processed		1001–5000 pages processed		More than 5000 pages processed	
	Number of requests	Pages processed	Number of requests	Pages processed	Number of requests	Pages processed	Number of requests	Pages processed	Number of requests	Pages processed
All disclosed	3	11	0	0	0	0	0	0	0	0
Disclosed in part	3	128	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	1	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	7	139	0	0	0	0	0	0	0	0

3.5.3 Relevant minutes processed and disclosed for audio formats

Number of minutes processed	Number of minutes disclosed	Number of requests
0	0	0

3.5.4 Relevant minutes processed per request disposition for audio formats by size of requests

Disposition	Less than 60 minutes processed		60-120 minutes processed		More than 120 minutes processed	
	Number of requests	Minutes processed	Number of requests	Minutes processed	Number of requests	Minutes processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.5 Relevant minutes processed and disclosed for video formats

Number of minutes processed	Number of minutes disclosed	Number of requests
0	0	0

3.5.6 Relevant minutes processed per request disposition for video formats by size of requests

Disposition	Less than 60 minutes processed		60-120 minutes processed		More than 120 minutes processed	
	Number of requests	Minutes processed	Number of requests	Minutes processed	Number of requests	Minutes processed
All disclosed	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0
All exempted	0	0	0	0	0	0
All excluded	0	0	0	0	0	0
Request abandoned	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0
Total	0	0	0	0	0	0

3.5.7 Other complexities

Disposition	Consultation required	Legal advice sought	Interwoven information	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	0	0	0	0	0
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
Total	0	0	0	0	0

3.6 Closed requests

3.6.1 Number of requests closed within legislated timelines

Number of requests closed within legislated timelines	32
Percentage of requests closed within legislated timelines (%)	100

3.7 Deemed refusals

3.7.1 Reasons for not meeting legislated timelines

Number of requests closed past the legislated timelines	Principal reason			
	Interferences with operations / Workload	External consultation	Internal consultation	Other
0	0	0	0	0

3.7.2 Requests closed beyond legislated timelines (including any extension taken)

Number of days past legislated timelines	Number of requests past legislated timeline where no extension was taken	Number of requests past legislated timeline where an extension was taken	Total
1–15 days	0	0	0
16–30 days	0	0	0
31–60 days	0	0	0
61–120 days	0	0	0
121–180 days	0	0	0
181–365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

3.8 Requests for translation

Translation requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Section 4: Disclosures under subsections 8(2) and 8(5)

Paragraph 8(2)(e)	Paragraph 8(2)(m)	Subsection 8(5)	Total
0	0	0	0

Section 5: Requests for correction of personal information and notations

Disposition for correction requests received	Number
Notations attached	0
Requests for correction accepted	0
Total	0

Section 6: Extensions

6.1 Reasons for extensions and disposition of requests

Number of requests where an extension was taken	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet confidence section (section 70)	External	Internal	
0	0	0	0	0	0	0	0	0

6.2 Length of extension

Length of extensions	15(a)(i) Interference with operations				15 (a)(ii) Consultation			15(b) Translation purposes or conversion
	Further review required to determine exemptions	Large volume of pages	Large volume of requests	Documents are difficult to obtain	Cabinet confidence section (section 70)	External	Internal	
1–15 days	0	0	0	0	0	0	0	0
16–30 days	0	0	0	0	0	0	0	0
31 days or more								0
Total	0	0	0	0	0	0	0	0

Section 7: Consultations received from other institutions and organizations

7.1 Consultations received from other Government of Canada institutions, organizations

Consultations	Other Government of Canada institutions	Number of pages to review	Other organizations	Number of pages to review
Received during the reporting period	0	0	0	0
Outstanding from the previous reporting period	0	0	0	0
Total	0	0	0	0
Closed during the reporting period	0	0	0	0
Carried over within negotiated timelines	0	0	0	0
Carried over beyond negotiated timelines	0	0	0	0

7.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of days required to complete consultation requests							Total
	1–15 days	16–30 days	31–60 days	61–120 days	121–180 days	181–365 days	More than 365 days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

7.3 Recommendations and completion time for consultations received from other organizations outside the Government of Canada

Recommendation	Number of days required to complete consultation requests							Total
	1–15 days	16–30 days	31–60 days	61–120 days	121–180 days	181–365 days	More than 365 days	
All disclosed	0	0	0	0	0	0	0	0
Disclosed in part	0	0	0	0	0	0	0	0
All exempted	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0

Section 8: Completion time of consultations on Cabinet confidences

8.1 Requests with Legal Services

Number of days	Fewer than 100 pages processed		101–500 pages processed		501–1000 pages processed		1001–5000 pages processed		More than 5000 pages processed	
	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed
1–15	0	0	0	0	0	0	0	0	0	0
16–30	0	0	0	0	0	0	0	0	0	0
31–60	0	0	0	0	0	0	0	0	0	0
61–120	0	0	0	0	0	0	0	0	0	0
121–180	0	0	0	0	0	0	0	0	0	0
181–365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

8.2 Requests with Privy Council Office

Number of days	Fewer than 100 pages processed		101–500 pages processed		501–1000 pages processed		1001–5000 pages processed		More than 5000 pages processed	
	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed	Number of requests	Pages disclosed
1–15	0	0	0	0	0	0	0	0	0	0
16–30	0	0	0	0	0	0	0	0	0	0
31–60	0	0	0	0	0	0	0	0	0	0
61–120	0	0	0	0	0	0	0	0	0	0
121–180	0	0	0	0	0	0	0	0	0	0
181–365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Section 9: Complaints and investigation notices received

Section 31	Section 33	Section 35	Court action	Total
0	0	0	0	0

Section 10: Privacy impact assessments (PIAs) and personal information banks (PIBs)

10.1 Privacy impact assessments

Number of PIA(s) completed	0
Number of PIA(s) modified	0

10.2 Institution-specific and central personal information banks

Personal information banks	Active	Created	Terminated	Modified
Institution-specific	2	0	0	0
Central	0	0	0	0
Total	2	0	0	0

Section 11: Privacy breaches

11.1 Material privacy breaches reported

Number of material privacy breaches reported to TBS	0
Number of material privacy breaches reported to OPC	0

11.2 Non-material privacy breaches

Number of non-material privacy breaches	1
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Section 12: Resources related to the *Privacy Act*

12.1 Allocated costs

Expenditures		Amount
Salaries		\$27,837
Overtime		\$0
Goods and services		\$0
• Professional services contracts	\$0	
• Other	\$0	
Total		\$27,837

12.2 Human resources

Resources	Person-years dedicated to privacy activities
Full-time employees	0.400
Part-time and casual employees	0.000
Regional staff	0.000
Consultants and agency personnel	0.000
Students	0.000
Total	0.400

Appendix C – Supplemental Statistical Report



Government
of Canada

Gouvernement
du Canada

Supplemental Statistical Report on the *Access to Information Act* and the *Privacy Act*

Name of institution: Transportation Safety Board of Canada

Reporting period: 2024-04-01 to 2025-03-31

Section 1. Requests Carried Over and Active Complaints Under the Access to Information Act

1.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are Within Legislated Timelines as of March 31, 2025	Requests Carried Over that are Beyond Legislated Timelines as of March 31, 2025	Total
Received in 2024–25	5	5	10
Received in 2023–24	1	12	13
Received in 2022–23	0	2	2
Received in 2021–22	0	2	2
Received in 2020–21	0	2	2
Received in 2019–20	0	0	0
Received in 2018–19	0	0	0
Received in 2017–18	0	0	0
Received in 2016–17	0	0	0
Received in 2015–16 or earlier	0	0	0
Total	6	23	29

1.2 Active complaints with the Information Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2024–25	2
Received in 2023–24	1
Received in 2022–23	0
Received in 2021–22	0
Received in 2020–21	0
Received in 2019–20	0
Received in 2018–19	0
Received in 2017–18	0
Received in 2016–17	0
Received in 2015–16 or earlier	0
Total	3

Section 2: Requests Carried Over and Active Complaints Under the *Privacy Act*

2.1 Requests carried over to next reporting period, broken down by reporting period received

Reporting Period Requests Carried Over Were Received	Requests Carried Over that are Within Legislated Timelines as of March 31, 2025	Requests Carried Over that are Beyond Legislated Timelines as of March 31, 2025	Total
Received in 2024–25	1	0	1
Received in 2023–24	0	0	0
Received in 2022–23	0	0	0
Received in 2021–22	0	0	0
Received in 2020–21	0	0	0
Received in 2019–20	0	0	0
Received in 2018–19	0	0	0
Received in 2017–18	0	0	0
Received in 2016–17	0	0	0
Received in 2015–16 or earlier	0	0	0
Total	1	0	1

2.2 Active complaints with the Privacy Commissioner of Canada, broken down by reporting period received

Reporting Period Active Complaints Were Received by Institution	Number of Active Complaints
Received in 2024–25	0
Received in 2023–24	0
Received in 2022–23	0
Received in 2021–22	0
Received in 2020–21	0
Received in 2019–20	0
Received in 2018–19	0
Received in 2017–18	0
Received in 2016–17	0
Received in 2015–16 or earlier	0
Total	0

Section 3: Social Insurance Number

Has your institution begun a new collection or a new consistent use of the SIN in 2024–25?	No
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Section 4: Universal Access under the *Privacy Act*

How many requests were received from foreign nationals outside of Canada in 2024–25?	1
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